



Town of Bentley

Mandate for Strategic Planning Committee

The Town of Bentley is seeking community minded people to serve on a Strategic Planning Committee to provide direction for the community over the next five years and to map out ways the local government can assist in achieving the community's desired goals. The aim is to create an informed, thoughtful plan that has broad community support and a high likelihood of successful implementation. The process to create the desired plan will involve input and review from the community at large as well as the Town's elected officials and staff.

Role and Purpose:

The Committee will be assigned responsibility for creating and recommending a five year Strategic Plan to the community and Town Council based on input from the community.

Individual committee members are expected to contribute to creating the plan content and encourage broad community participation in the process.

Composition of Committee and Administration Support:

The Committee will include all members of Bentley Town Council and between five (5) and ten (10) citizens at large. The citizens at large members are expected to be recruited through direct personal contact and through advertising on the Town's facebook.

Candidates will be selected based on their past involvement with community affairs and perspectives that they can bring to the conversations.

Administrative support for the Committee will be provided by the Town of Bentley CAO, Town Staff and Planners from Parkland Community Planning Services.

Expectations of Individual Committee Members:

- Community minded – genuinely interested in the future of Bentley and its citizens
- Willingness to openly dialogue with others about issues and ideas and listen to other's suggestions and concerns
- Desire to think about the long term future prospects
- Willingness to be an active participant by putting forward ideas and sharing thoughts
- Able to afford time to review materials prior to meetings and come prepared for discussion
- Able to work toward and build consensus

It is anticipated that the process will involve approximately 7 or 8 meetings and a public open house. The meetings can be either day or evening meetings depending on the availability of the committee members.



**Application to Serve on the
Strategic Planning Committee**

Name: _____ Address: _____

Telephone: _____ Cel: _____ email: _____

Background Information:

(Provide a brief outline of your experience, education and other Boards/Committees you have served on)

Length of Residency: In the Town of Bentley _____yrs In the Bentley Area _____yrs

Why do you wish to serve on this Committee?

Signature

PLEASE DIRECT ANY INQUIRIES
TO
ELIZABETH SMART
CHIEF ADMINISTRATIVE OFFICER