



**Minutes of the Regular Meeting of the Council of the Town of Bentley
March 27, 2018**

Date & Place: Minutes of the Regular Meeting of the Council of the Town of Bentley, held Tuesday, March 27, 2018, at 6:45 pm, in the Bentley Municipal Office.

In Attendance: Mayor Greg Rathjen
Deputy Mayor Neil Maki
Councillor Doug Talsma
Councillor Lloyd Carefoot
Councillor Cora Knutson
CAO Elizabeth Smart

Call to Order: Mayor Rathjen called the meeting to order at 6:45 pm.

Agenda: The following item was added:

12. Other Business: Update on Public Works

Motion 69/2018: Moved by Councillor Talsma that the Agenda, as amended, be approved.

Carried

Previous Minutes: **Motion 70/2018:** Moved by Deputy Mayor Maki that the minutes of the March 13, 2018 Regular Meeting be confirmed.

Carried

Financial: Prepaid Cheque Listing – Cheques 20180187 to 20180238

Motion 71/2018: Moved by Councillor Knutson that the Prepaid Cheque listing, being cheques 20180187 to 20180238 be received for information.

Carried

Policy Review:

a) **Policy No. 31/2009
Community Events Sign**

Motion 72/2018: Moved by Councillor Knutson that Policies No. 31/2009 be received for information.

Carried

Delegation: **6:57 pm Grant Stange, Chartered Professional Accountant
Collins Barrow Red Deer LLP
Re: Presentation of the 2017 Audited Financial Statement**

Mr. Stange presented Council with the 2017 Audited Consolidated Financial Statement and Auditors Report to Council prepared by Collins Barrow Red Deer LLP.

Mr. Stange reviewed each page of the Financial Statement with Council and provided explanations as to what the numbers represented.

Mr. Stange advised that the consolidated financial statement presents fairly, in all material respects, the financial position of the Town of Bentley as at December 31, 2017, the results of its operations, changes in its net final assets and its cash flows for the year, in accordance with Canadian Public Sector Accounting Standards.

Motion 73/2018: Moved by Councillor Carefoot that the Consolidated Financial Statement & Independent Auditors Report for the year ending December 31, 2017, prepared by Collins Barrow Red Deer LLP, be accepted.

Carried

Motion 74/2018: Moved by Deputy Mayor Maki that the year-end surplus of \$348,022.00 be added to Reserve Account - General Ledger No. 4-12-00-768.

Carried

Mayor Rathjen thank Mr. Stange for presenting the Financial Statement and Mr. Stange left the meeting at 7:20 pm.

New Policy:

**Policy 55/2018
Social Media**

Council reviewed and discussed the proposed Social Media Policy 55/2018.

Motion 75/2018: Moved by Deputy Mayor Maki that Social Media Policy 55/2018 be adopted.

Carried

By-law Review:

a) **By-law No. 188/2016
Municipal Development Plan**

Motion 76/2018: Moved by Councillor Knutson that Municipal Development Plan No. 188/2016 be received for information.

Carried

New By-law

a) **Proposed By-law No. 197/2018
Council Code of Conduct**

This item was tabled from the March 13, 2018 Council Meeting.

Deputy Mayor Maki pointed out several typing errors, one in reference to the wrong Section of the Municipal Government Act. Discussion took place regarding clarification of Section 5 – Communicating on Behalf of the Municipality.

The CAO will review the draft By-law and correct any typing errors.

Motion 77/2018: Moved by Councillor Carefoot that proposed By-law No. 197/2018 be deferred to the next regular meeting.

Carried

**Unfinished
Business:**

a) **Business License By-law No. 07/95**

As directed by Council at the March 13, 2018 meeting, the CAO presented a report on the back ground and application of Business License By-law No. 07/95, in response to the request from Ms. Amanda Hansen that Council consider amending the By-law.

Motion 78/2018: Moved by Councillor Talsma that the report from the CAO regarding Business License By-law 07/95 be received for information, further that, no changes be made to By-law 07/95.

Carried

- Correspondence:**
- a) **Parkland Regional Library**
Minutes of February 22, 2018 Board Meeting
 - b) **Lacombe Enforcement**
October – December, 2017 Quarterly Report
 - c) **Parkland Community Planning Services**
Minutes of March 15, 2018 Board Meeting

Motion 79/2018: Moved by Deputy Mayor Maki that Correspondence Items a) to c) as listed above, be received for information.

Carried

Other Business: a) **Update on Public Works**

The CAO reported issues concerning the water system have been addressed and the system is back to normal operations.

Public Works have had some difficulties during the past 2 weeks keeping up with the spring freeze and thaw phases. We have one employment vacancy in Public Works, leaving 3 employees who have all been off on sick leave at different times during the past 2 weeks due to the flu strain that is circulating in the community.

Council Question

Period:

Deputy Mayor Maki expressed appreciation to the CAO for the positive 2017 financial year.

Adjournment:

Motion 80//2018: Moved by Councillor Carefoot that, there being no further business, the meeting be adjourned at 8:16 pm.

Carried



Mayor Greg Rathjen



CAO Elizabeth Smart