



Minutes of the Regular Meeting of the Council of the Town of Bentley

June 28, 2022

Date and Place Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, June 28, 2022, at 6:45 p.m., in the Bentley Municipal Office

In Attendance Mayor Greg Rathjen
Deputy Mayor Hansen
Councillor Lenore Eastman
Councillor Dale Grimsdale
Councillor Brenda Valiquette
CAO, Marc Fortais

Call to Order Mayor Greg Rathjen called the meeting to order at 6:45 p.m.

Indigenous Acknowledgement "We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands"

Read by Mayor Rathjen

Agenda

Motion 133/2022 Moved by Deputy Mayor Hansen, "THAT the agenda of the June 28, 2022, Regular Meeting of Council be amended to include the following:

- a) **Lacombe Regional Waste Services Commission Update as item c under Correspondence**
- b) **Procurement Process as Other Business**

Carried

Motion 134/2022 Moved by Councillor Grimsdale, "THAT the amended agenda, of the June 28, 2022, Regular Meeting of Council be accepted."

Carried

Previous Minutes

Motion 135/2022 Moved by Councillor Grimsdale, "THAT the minutes of the June 14, 2022, Regular Meeting of Council be accepted."

Carried

Financial

a) Prepaid Cheque Listing Cheques No. 20220415 to 20220453

Motion 136/2022 Moved by Councillor Eastman, "THAT Cheque No. 20220415 to 20220453 be received for information."

Carried

b) Mayor and Council May Remuneration

Motion 137/2022 Moved by Councillor Grimsdale, "THAT Mayor and Council Remuneration listing be received for information."

Carried

Role of Chair

Mayor Rathjen stepped down from the chair of the meeting as he was coughing uncontrollably. Deputy Mayor Hansen assumed the role as chair for the meeting at 6:55pm.

New Business

a) Board Appointments – Bentley Municipal Library Board

Motion 138/2022 Moved by Councillor Valiquette, "THAT Mayor and Council appoint the following persons to the Town of Bentley Library Board for the term specified:

Joan Dickau for a 3-year term from June 28, 2022, to June 27, 2025

Robin Lemay for a 3-year term from June 28, 2022, to June 27, 2025

Carol Hamelin for a 3-year term from June 28, 2022, to June 27, 2025

Kathy Pike for a 3-year term from June 28, 2022, to June 27, 2025

Maureen Rue for a 3-year term from June 28, 2022, to June 27, 2025

Alan Wilson for a term from June 28, 2022, to October 31, 2023

Pam Hansen for a term from June 28, 2022, to December 31, 2022; AND

THAT the alternate representative for the Town of Bentley specified through the October 26, 2021, Organizational Meeting be removed to ensure alignment with the Libraries Act for the Province of Alberta.

Carried



b) Municipal Accountability Audit Report

Motion 139/2022 Moved by Mayor Rathjen, "THAT Mayor and Council accept the 2022 Municipal Accountability Program Report for the Town of Bentley as information; AND

THAT administration report back to Mayor and Council quarterly with the financial report on progress at addressing the findings of the report.

Carried

Correspondence

- a) **Council Highlights Lacombe County June 9, 2022**
- b) **AHS – Letter Dr. Jennifer Bestard – Central Zone Medical Director**
- c) **Lacombe Regional Waster Services Commission – Verbal Update Deputy Mayor Hansen**

Motion 140/2022 Moved by Deputy Mayor Hansen, "THAT the June Council Reports be accepted as information."

Carried

Motion 141/2022 Moved by Councillor Grimsdale, "THAT Mayor and Council authorize Councillor Eastman to submit a claim for reimbursement related to reasonable expenses occurred in relation to a Doctor Familiarization Tour she will be undertaking in July with the new Doctor being recruited to Sylvan Lake Community Health Centre.

Carried

Other Business

a) Procurement Process

Deputy Mayor Hansen asked the CAO to provide an overview regarding the procurement process utilized by the Town of Bentley for Tenders, RFPs, and competitive process.

CAO Fortais advised that all rules in relation to procurement and the New West Trade Partnership Agreement are followed in relation to procurement thresholds and public tendering as follows:

- \$75,000 for goods
- \$75,000 for services
- \$200,000 for construction

There have been many instances such as branding, commercial garbage pickup, recycling services, website development, engineering services, photocopier acquisition, Servicing Studies, Biophysical Assessments, Gateway signage, hwy roundabout signage etc. that have involved either



formal RFP posting or request for quotations in Bentley that have been well under the above-mentioned thresholds and have provided an opportunity for competitive bidding.

Also, it was mentioned, that if Mayor and Council are approached by a local vendor that is interested in doing business with the Town of Bentley, they should encourage them to reach out to the CAO to outline the services/goods and expertise that they can provide to the Town.

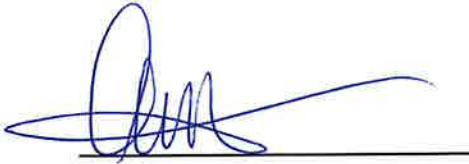
The Town of Bentley is always open to hearing from qualified vendors regarding the provision of services and or goods for the community.

Adjournment

The Role of Chair was passed back to Mayor Rathjen from Deputy Mayor Hansen at 7:37pm

Motion 142/2022 Moved by Councillor Valiquette, "THAT the regular meeting of council be adjourned at 7:38pm

Carried



Mayor Greg Rathjen



CAO Marc Fortais