



**Minutes of the Regular Meeting of the Council of the Town of Bentley
June 25, 2019**

- Date & Place:** Minutes of the Regular Meeting of the Council of the Town of Bentley, held Tuesday, June 25, 2019, at 6:45 pm, in the Bentley Municipal Office.
- In Attendance:** Mayor Greg Rathjen
Councillor Doug Talsma
Councillor Neil Maki
Councillor Cora Knutson
CAO Elizabeth Smart
- Call to Order:** Mayor Rathjen called the meeting to order at 6:45 pm.
- Agenda:** **Motion 115/2019:** Moved by Councillor Talsma that the Agenda of the June 25, 2019, regular meeting be approved as presented.
Carried
- Previous Minutes:** **Motion 116/2019:** Moved by Councillor Knutson that the minutes of the May 28, 2019 regular meeting be confirmed.
Carried
- Financial:** a) **Prepaid Cheque Listing – Cheques 20190376 to 20190469**
Motion 117/2019: Moved by Councillor Maki that the prepaid cheque listing, being cheques 20190376 to 20190469, be received for information.
Carried
- By-law:** a) **By-law No. 212/2019**
To prohibit other persons from providing electric distribution services within the legal boundaries of the Town of Bentley.
Motion 118/2019: Moved by Councillor Talsma that By-law No. 212/2019 be read a first time this 25th day of June, 2019.
Carried
Motion 119/2019: Moved by Councillor Knutson that By-law No. 212/2019 be read a second time this 25th day of June, 2019.
Carried
Motion 120/2019: Moved by Councillor Maki that Council proceed with third reading of By-law No. 212/2019 at this 25th day of June, 2019 council meeting.
Carried Unanimously
Motion 121/2019: Moved by Mayor Rathjen that By-law No. 212/2019 be read a third and final time this 25th day of June, 2019.
Carried

New Business: a) By-election

On May 29, 2019, Lloyd Carefoot resigned from Council and therefore, the Town will need to hold a By-election to fill the vacancy. Council will need to appoint a Returning Officer and set a date for the election. Council's authority to take this action is the Municipal Government Act, Section 162 & 165, and the Local Authorities Election Act, Sections 11 and 13.

Motion 122/2019: Moved by Councillor Maki, that Kathleen McMillin be appointed Returning Office for the Town of Bentley By-election.

Carried

Motion 123/2019: Moved by Councillor Talsma, that Council set the date of August 29, 2019, for the Town of Bentley By-election.

Carried

b) Appointment of Deputy Mayor

Lloyd Carefoot also served as Deputy Mayor, so with his resignation, Council will need to appoint a new Deputy Mayor to serve in the position until the annual Organization Meeting which will be held in October. Authority for this action is the Municipal Government Act, Section 152.

Mayor Rathjen called for nominations. Councillor Talsma nominated Councillor Knutson. Councillor Knutson accepted the nomination. Mayor Rathjen called for further nominations. There being no further nominations received, Mayor Rathjen declared Councillor Knutson as Deputy Mayor to serve in the position until the annual Organization Meeting to be held in October.

**c) 2019 Alberta Urban Municipalities Convention
September 25 – 27, 2019, in Edmonton**

The 2019 AUMA Convention will be held in Edmonton, September 25 – 27.

Policy 43/2013 states that annually, a maximum of three (3) members of Council will be authorized to attend the Convention. Members selected to attend shall be determined by resolution.

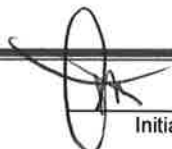
Motion 124/2019: Moved by Councillor Knutson that pursuant to Policy 43/2013, a maximum of 3 members of Council be authorized to attend the AUMA Convention, to be held in Edmonton, September 25 – 27, 2019, with expenses paid pursuant to Policy 40/2011, as amended.

Carried

Mayor Rathjen, Councillor Maki and Councillor Talsma will be attending.

**d) Lacombe County – Invitation to Council to attend the Rural
Municipalities Association (RMA) Convention**

Lacombe County Council has extended an invitation to its urban partners to attend the RMA Conventions. They believe it would be beneficial for urban officials to attend these conventions for insight into the rural association's role, responsibilities, challenges and ongoing initiatives. The Conventions are held in Edmonton.



Initial

Motion 125/2019: Moved by Councillor Knutson that Council defer a decision on this invitation and that the CAO obtain a cost estimate to send a member of Council to the RMA Convention.

Carried

e) Parade Invitation – Town of Rimbey

The Mayor of the Town of Rimbey has invited the Mayor or a member of Council to attend the Rimbey Parade on Saturday, July 13, 2019.

Motion 126/2019: Moved by Mayor Rathjen that Councillor Maki represent the Town of Bentley at the Rimbey Parade, with mileage paid as per Policy 40/2011, as amended.

Carried

f) Summer Council Meeting dates

Traditionally, Council has reduced their meeting dates for the summer months to one meeting per month. Summer is usually a slower time for Council, as the budget has been passed and there is less business and/or correspondence and/or issues to be dealt with during the summer months.

Motion 127/2019: Moved by Mayor Rathjen that Council cancel the July 9, 2019 regular meeting and hold the regular meeting scheduled on July 23, further that, Council cancel the August 13 and August 27, 2019 meetings and hold a regular meeting on August 20, 2019.

Carried

g) Request for Proposals – CAO Recruitment

Motion 128/2019: Moved by Mayor Rathjen that Council approve the Request for Proposals for the Recruitment of a Chief Administrative Officer.

Carried

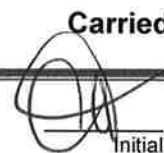
The CAO advised the Request for Proposals (RFP) will be advertised on the Alberta Purchasing Connection website. Deadline for proposals will be August 6, 2019.

Correspondence:

- a) Lacombe Regional Waste Services Commission**
 - i) Minutes of May 22, 2019 Board Meeting
 - ii) Minutes of June 12, 2019 Board Meeting
- b) Advanced Ambulatory Care – Sylvan Lake – 1 Year Anniversary**
- c) Lacombe Enforcement – Jan – Mary, 2019 Quarterly Report**
- d) Alberta Municipal Affairs – Letter from Minister Kaycee Madu**
- e) Parkland Regional Library**
 - i) Copy of letter sent to Minister of Municipal Affairs
 - ii) 2019 Financial Statement
 - iii) Minutes of May 23, 2019 Board Meeting
 - iv) Board Talk – highlights of PRL

Motion 129/2019: Moved by Councillor Talsma that Correspondence, Items a) to e), be received for information.

Carried


Initial

Council Reports

- a) **Mayor Rathjen**
- b) **Deputy Mayor Carefoot (since resigned)**
- c) **Councillor Talsma**
- d) **Councillor Maki**
- e) **Councillor Knutson**

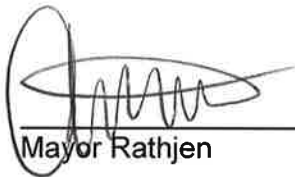
Motion 130/2019: Moved by Councillor Talsma that Council Reports for the Month of May be received for information.

Carried

Adjournment:

Motion 131/2019: Moved by Councillor Talsma that, there being no further business, the meeting be adjourned at 7:50 pm.

Carried



Mayor Rathjen



CAO Elizabeth Smart