



**Minutes of the Regular Meeting of the Council of the Town of Bentley  
March 13, 2018**

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**Date & Place:** Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, March 13, 2018, at 6:45 pm, in the Bentley Municipal Office.

**In Attendance:** Mayor Greg Rathjen  
Deputy Mayor Neil Maki  
Councillor Doug Talsma  
Councillor Lloyd Carefoot  
Councillor Cora Knutson  
CAO Elizabeth Smart

**Call to Order:** Mayor Rathjen called the meeting to order at 6:45 pm.

**Water Advisory:** Prior to the meeting continuing, the CAO advised that the Town of Bentley is under a **BOIL WATER ADVISORY** issued by Alberta Health Services.

The Town experienced a major water line break this morning which resulted in the loss of a considerable amount of water. The water treatment plant was shut down until the line was repaired and the reservoirs had recovered. The water system was back on by approx. 5:00 pm.

As a result of the loss of pressure in the system, Alberta Health Services issued the Boil Water Advisory. This will remain in effect until one set of satisfactory water samples has been received by AHS. Water samples have been delivered to the lab and testing will begin in the morning. Testing is expected to take 24 hours.

Water should be brought to a rolling boil for at least one minute prior to using it for domestic purposes, including drinking, making infant formula and juices, brushing teeth, washing raw foods and making ice.

The advisory was issued as a precautionary measure until the safety of the water can be assured.

**Note:** *the boil water advisory was ended on Thursday, March 15, 2018, at 11:30 am*

**Agenda:** The following item was added:

12. Council Reports e) Mayor Rathjen

**Motion 57/2018:** Moved by Councillor Knutson that the Agenda, as amended, be approved.

**Carried**

**Previous Minutes:** **Motion 58/2018:** Moved by Deputy Mayor Maki that the minutes of the February 127, 2018 Regular Meeting be confirmed.

**Carried**

**Financial:** No report

**Policy  
Review:**

- a) **Policy No. 38/2010  
Assessment Complaint Filing Fee**
- b) **Policy No. 35/2009  
Recognition of Milestone Events**
- c) **Policy No. 51/2014  
Arena Operations & Rental Guidelines**

**Motion 59/2018:** Moved by Councillor Talsma that Policies No. 38/2010, No. 35/2009 and No. 51/32014 be received for information.

**Carried**

**Delegation:**

**6:59 pm Amanda Hansen  
Re: Business License By-law**

Ms. Hansen requested Council consider amending the Business License By-law No. 07/95. Her concern is the section that allows for the exclusion of the requirement to purchase a business license by business owners who operate their business on commercial or industrial property that they own. Her reasoning is that some home based businesses or small businesses or contractors may not have the accessibility to the same tax deductions, generated yearly income, that is accessible by owners that operate at a larger scale.

Ms. Hansen requested Council to consider amending the By-law to encourage a balance amongst business owners/operators.

Mayor Rathjen invited questions from Council. No questions were asked.

Mayor Rathjen thanked Ms. Hansen for her delegation. The request was referred back to the CAO for the preparation of a report to be presented at a future Council meeting.

**By-law Review:**

- a) **By-law No. 138/2010  
Parks & Playgrounds**

**Motion 60/2018:** Moved by Deputy Mayor Maki that By-laws No.138/2010 be received for information.

**Carried**

**New By-law**

- a) **Proposed By-law No. 197/2018  
Council Code of Conduct**

Council currently has a Code of Conduct Policy, however, a recent changes to the Municipal Government Act requires that all municipalities must establish a code of conduct by-law that governs the conduct of Councillors and is applied to all Councillors equally.

To assist municipalities in the preparation of said by-law and to ensure the by-law meets the standards established by the Code of Conduct for Elected Officials Regulation, Alberta Municipal Affairs developed a template for municipalities to follow. Proposed By-law No. 197/2018 follows that template.

Council discussed the proposed by-law. Deputy Mayor Maki advised that he had found the Council Code of Conduct By-laws from the City of Chestermere and Town of Okotoks be better examples and suggested Council review them first before a new by-law is passed.

**Motion 61/2018:** Moved by Councillor Knutson that proposed By-law No. 197/2018 be deferred to the next regular meeting to allow Council the opportunity to review the Council Code of Conduct By-laws from the City of Chestermere and Town of Okotoks.

**Carried**

**Unfinished  
Business:**

**a) Noise By-law – Decibel Levels**

The CAO reported the municipalities she had researched do not specify decibel levels for noise. Other by-laws are worded very similar to Bentley's By-law.

The Traffic Safety Act Vehicle Equipment Regulations refer to a motor vehicle propelled by an internal combustion engine and states the exhaust must not produce excessive noise or flames or sparks. It also relates to driving a motor vehicle in a residential area between 10:00 pm and 7:00 am that disturbs a resident. This section requires a complaint from a resident.

**Motion 62/2018:** Moved by Councillor Carefoot that the report from the CAO regarding decibel levels be received for information.

**Carried**

**New Business:**

**a) Central Alberta Economic Partnership (CAEP)  
Regional Engagement Meeting  
April 6, 2018 Red Deer Government of Alberta Building**

**Motion 63/2018:** Moved by Deputy Mayor Maki that any member of Council wishing to attend the Central Alberta Economic Partnership Regional Engagement Meeting on April 6, 2018, in Red Deer, be so authorized, with remuneration and expenses paid as per Policy No. 40/2011.

**Carried**

**Correspondence:**

- a) Bentley Municipal Library**  
Minutes of February 14, 2018 Board Meeting
- b) Lacombe Regional Emergency Management Partnership**  
Minutes of the February 21, 2018 Agency Meeting
- c) Lacombe Regional Waste Services Commission**  
Minutes of the February 28, 2018 Board Meeting
- d) Public Works Meeting Report**  
Report from March 1, 2018 Public Works Meeting
- e) 2019 Canada Winter Games**  
Information on the Regional Municipal Engagement, including the cost of sponsorship

**Motion 64/2018:** Moved by Councillor Knutson that Correspondence Items a) to e) as listed above, be received for information.

**Carried**

**Council Reports:**

- a) Councillor Knutson**
- b) Councillor Carefoot**
- c) Councillor Talsma**
- d) Deputy Mayor Maki**
- e) Mayor Rathjen**

**Motion 66/2018:** Moved by Mayor Rathjen that the Council Reports be received for information.

**Carried**

**Other Business:** a) **Red Deer Regional Watershed Alliance – Spring Forum**


The annual spring forum of the Red Deer Regional Watershed Alliance will be held on March 22, 2018, at the Beaupre Community Hall (North of Cochrane). Deputy Mayor Maki is the appointed representative to this Organization.

**Motion 67/2018:** Moved by Councillor Carefoot that Deputy Mayor Maki be authorized to attend the Red Deer Regional Watershed Alliance Spring Forum at the Beaupre Community Hall on March 22, 2018, with mileage paid as per Policy 40/2011.

**Carried**

**Adjournment:** **Motion 68//2018:** Moved by Councillor Talsma that, there being no further business, the meeting be adjourned at 8:05 pm.

**Carried**

  
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Mayor Greg Rathjen

  
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CAO Elizabeth Smart