



**Bentley Town Council
Annual Organizational Meeting
October 23, 2018**

Date & Place: Minutes of the Organizational Meeting of the Council of the Town of Bentley, held Tuesday, October 23, 2018, at 7:49 pm, in the Bentley Municipal Office.

In Attendance: Mayor Greg Rathjen
Councillor Doug Talsma
Councillor Neil Maki
Councillor Lloyd Carefoot
Councillor Cora Knutson

Agenda: **Motion 01/2018:** Moved by Councillor Talsma that the agenda, as presented, be accepted.

Carried

Election of Deputy Mayor: Mayor Rathjen called for nominations for Deputy Mayor.

Councillor Talsma nominated Councillor Carefoot. Councillor Carefoot accepted the nomination.

Mayor Rathjen called for nominations a further time.

Motion 02/2018: Councillor Knutson moved nomination cease.

Carried

Councillor Carefoot was elected Deputy Mayor by acclamation.


Date, Time and Location of Regular Meetings: **Motion 03/2018:** Moved by Councillor Knutson that the Regular Meetings of Council be held the second and fourth Tuesday of each month, commencing at 6:45 pm, in the Bentley Municipal Office, unless otherwise determined by Council.

Carried

Signing Authorities: **Motion 04/2018:** Moved by Councillor Knutson, that Mayor Greg Rathjen, or in his absence, Deputy Mayor Lloyd Carefoot, together with Chief Administrative Officer Elizabeth Smart, or in her absence, Administrative Assistant Sandra Meredith, be appointed Signing Authorities for the Town of Bentley.

Carried

Board, Committees, Commissions: **Motion 05/2018:** Moved by Councillor Talsma that Council approve the appointments to the following Boards, Committees, Commissions, as follows:


initial

Public Works Committee

Councillor Maki
Deputy Mayor Carefoot
CAO, Elizabeth Smart
Public Works Foreman, Darren Jensen

Bentley District Fire Department Liaison

Councillor Talsma

Lacombe Regional Emergency Management Advisory Committee

Mayor Rathjen
Alternate: Deputy Mayor Carefoot

Lacombe Regional Fire Protection Advisory Committee

Councillor Talsma
Alternate: Mayor Rathjen

Lacombe Regional Waste Services Commission (LRWSC)

Councillor Maki
Alternate: Deputy Mayor Carefoot

Lacombe Foundation

Councillor Knutson
Alternate: Mayor Rathjen

Bentley Municipal Library


Councillor Knutson
Alternate: Councillor Maki

Parkland Regional Library Board

Councillor Knutson
Alternate: Councillor Talsma

Central Alberta Economic Partnership (CAEP)

Councillor Maki
Alternate: Mayor Rathjen
Business Representative: Vacant


Initial

Parkland Community Planning Services

Councillor Knutson
Alternate: Deputy Mayor Carefoot

Parkland Airshed Management Zone Committee (PAMZ)

Councillor Talsma
Alternate: Mayor Rathjen

Red Deer River Watershed Alliance (RDRWA)

Councillor Maki
Alternate: Mayor Rathjen

Town of Bentley / Lacombe County Intemunicipal Development Plan Committee

Deputy Mayor Carefoot
Councillor Talsma

Town of Bentley / Lacombe County Intermunicipal Collaboration Framework

Deputy Mayor Carefoot
Councillor Talsma

Sylvan Lake & Area Family/Urgent Care Community Advisory Committee

Councillor Knutson

Municipal Planning Commission (MPC)

All members of Council

Subdivision & Development Appeal Board (SDAB)

Deferred pending establishment of the Regional SDAB

Carried

Director and Deputy Director of Emergency Management

Motion 06/2018: Moved by Councillor Talsma that Elizabeth Smart be appointed Director of Emergency Management and Barb Carson as Deputy Director of Emergency Management.

Carried


Initial

Auditor for the 2018 Fiscal Year

Motion 07/2017: Moved by Councillor Knutson that Collins Barrow Chartered Accountants be appointed Auditor for the 2018 fiscal year.

Carried

Appointment of Assessor for the 2019 Taxation Year

Motion 08/2018: Moved by Councillor Maki that Kevin Bohiken, Wild Rose Assessment Services be appointed Assessor for the 2018 taxation year.

Carried

Adjournment:

Motion 09/2018: Deputy Mayor Carefoot moved that, there being no further business, the organizational meeting be adjourned at 8:00 pm.

Carried


Deputy Mayor Carefoot


CAO Elizabeth Smart