



## Minutes of the Regular Meeting of the Council of the Town of Bentley

May 10, 2022

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**Date and Place** Minutes of the Regular Meeting of the Council of the Town of Bentley held Tuesday, May 10, 2022, at 6:45 p.m., in the Bentley Municipal Office

**In Attendance** Mayor Greg Rathjen  
Deputy Mayor Hansen  
Councillor Lenore Eastman  
Councillor Dale Grimsdale  
Councillor Brenda Valiquette  
CAO, Marc Fortais

**Call to Order** Mayor Greg Rathjen called the meeting to order at 6:45 p.m.

**Indigenous Acknowledgement** "We acknowledge that we are meeting on Treaty 6 Territory and Home of Metis Nation Region 3, on land that is part of a historic agreement involving mutuality and respect. We recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands"

**Read by Mayor Rathjen**

### Agenda

**Motion 90/2022** Moved by Deputy Mayor Hansen, "THAT the agenda of the May 10, 2022, Regular Meeting of Council be amended to include the following items under Other Business:

- a) **Digital Services Squad for Business Community**
- b) **Hazardous Waste Roundup June 4, 2022**
- c) **Elected Official Education Program – Land Use Approvals Course May 12, 19, 26 and June 2**
- d) **Indigenous Tourism Alberta Cultural Awareness Training Rainy Creek Ranch May 31, 2022**

AND "THAT the agenda of the May 10, 2022, Regular Meeting of Council also be amended to include the following items under New Business:

- d) Award of QU20221 = Branding Project and Website
- e) Coffee with Council

Carried

**Motion 91/2022** Moved by Councillor Grimsdale, "THAT the amended agenda, of the May 10, 2022, Regular Meeting of Council be accepted."

Carried

### Previous Minutes

**Motion 92/2022** Moved by Deputy Mayor Hansen, "THAT the minutes of the April 12, 2022, Regular Meeting of Council be amended as follows:

Motion 82/2022 Moved by Councillor Hansen, "THAT the Oxford School Building be closed to all public access, due to the significant safety concerns; AND

THAT all utilities be shut off and the building is to be checked *weekly and logged*; AND

THAT a decision regarding demolishing the buildings will be made in the Fall once a public information session has been held."

Carried

**Motion 93/2022** Moved by Councillor Eastman, "THAT the amended minutes of the April 12, 2022, Meeting of Council be accepted."

Carried

### Financial

- a) Prepaid Cheque Listing Cheques No. 20220250 to 20220319
- b) Cheque Listing for Mayor and Council

**Motion 94/2022** Moved by Councillor Grimsdale, "THAT Cheque No. 2022050 to 20220319 and Cheque Listing for Mayor and Council be received for information."

Carried

**New Business**

**a) Q1 Financial Reporting and Goals Update**

**Motion 95/2022** Moved by Councillor Grimsdale, "THAT the 1<sup>st</sup> quarter financial results and goals update presented by CAO Marc Fortais, be received as information."

**Carried**

**Break 7:50pm** Mayor Rathjen called a short break

**Call to order** Mayor Rathjen called the meeting to order 7:57pm

**b) Wayfinding and Directional Signage Hwy 12 & 20 Official Survey Results and Project Update**

**Motion 96/2022** Moved by Councillor Eastman, "THAT Mayor and Council accept the Wayfinding and Directional Signage Hwy 12 & 20 Official Survey Results and Project Update as information."

**Carried**

**c) Seniors Week June 6 to June 12, 2022, and Proclamation for World Elder Abuse Awareness Day**

**Motion 97/2022** Moved by Deputy Mayor Hansen, "THAT Mayor and Council declare that June 6 to 12, 2022 is officially recognized as Senior's Week in the Town of Bentley; AND

THAT Mayor and Council sign the proclamation recognizing June 15, 2022, as World Elder Abuse Awareness Day."

**Carried**

**d) Award of QU20221 - Branding Project and Website**

**Motion 98/2022** Moved by Councillor Valiquette, "THAT Mayor and Council authorize CAO Marc Fortais to award RFP QU20221 Branding Project and New Website to Unfussy for an amount up to a maximum of \$45,000."

**Carried**



### **e) Coffee with Council**

Mayor and Council discussed the possible opportunity to have coffee with council. It was mentioned that this provided an opportunity for residents to engage council in another forum. The discussion also pointed out that members of the public had opportunities to come to council anytime and to request to be placed on the agenda. Mayor Rathjen also pointed out that Council would be taking rotational shifts at a booth at the farmer's market, where members of the public could meet with a councillor or other opportunity for engagement are coming including.

- Bentley Southeast Area Structure Plan
- Oxford School Information session
- The recent survey on roundabout signage

No motion was made, and the topic was generally discussed

### **Correspondence**

**a) Lacombe County Council Highlights April 14, 2022**

**b) Lacombe County Council Highlights April 28, 2022**

**Motion 99//2022** Moved by Councillor Valiquette, "THAT correspondence items a) to b) be received for information."

**Carried**

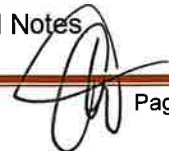
### **Other Business / Council Question Period**

**a) Digital Services Squad for Business Community**

- CAO Marc Fortais provided an overview of the program which is intended to help small businesses with their online presence. The program is a partnership between the Town of Bentley, Community Futures, Business Link and Digital Main Street.
- It is designed to provide up to 15 hours of free support to help businesses with their website, social media presence, boost their search engine optimization (SEO) results, complete their Google business profile and much more.
- The CAO and the student hired by Community Futures will be out in the community on May 11, 2022, speaking with businesses regarding the program.

**b) Hazardous Waste Roundup**

- CAO Marc Fortais updated Mayor and Council that this year the Hazardous Waste Roundup will occur on June 4, 2022.
- The program is funded partially via a grant from Alberta Recycling, and in collaboration with Lacombe County.
- The program allows for residents to safely dispose of hazardous chemicals, tires, and used oil materials.
- The program date will be advertised on social media, the town website, the Rimbey Review and in the Neighborhood Notes



**c) Elected Officials Education Program – Land Use Approvals Course May 12, 19, 26 and June 2, 2022**

**Motion 100/2022** Moved by Deputy Mayor Hansen, "THAT any member of council be authorized to attend the online session Land Use Approvals Course to occur on May 12, 19, 26 and June 2, 2022."

**Carried**

**d) Indigenous Tourism Alberta Cultural Awareness Training Rainy Creek Ranch May 31, 2022**

- CAO Marc Fortais provided an overview of Indigenous Tourism Cultural Awareness Training that he will be attending along with the Mayor on May 31, 2022, at Rainy Creek Ranch.
- The training focuses on Relationship, Respect, Reciprocity and Responsibility and is being hosted by Indigenous Tourism Alberta. This is a full day training workshop aimed to help those working in the tourism industry to broaden their understanding of Indigenous peoples, connection to the land and indigenous tourism. ITA's cultural awareness training takes participants through aspects of history, cultural understanding, with a focus on Indigenous tourism and responsibility in the promotion and best practices of authentic Indigenous tourism experiences.

**Motion 101/2022** Moved by Councillor Valiquette, "THAT Other Business items a), b) and d) be accepted as information."

**Carried**

**Council Reports**

- a) Mayor Rathjen
- b) Deputy Mayor Grimsdale
- c) Councillor Hansen
- d) Councillor Eastman
- e) Councillor Valiquette

**Motion 102/2022** Moved by Councillor Valiquette, "THAT the April Council Reports be accepted as information."

**Carried**

**Adjournment**

**Mayor Rathjen adjourned the meeting at 9:24 pm**

  
**Mayor Greg Rathjen**

  
**CAO Marc Fortais**